

## SHOW STEWARD

### A. STEWARDING PRIVILEGES

(1) Designation as an NRHA approved Steward is a privilege not a right, bestowed by the NRHA Board of Directors, according to procedures formulated by the NRHA. The privilege shall be open to individuals whose experience and expertise, as well as personal character, merits the honor. An individual's conduct as a member, exhibitor and steward and his/her ability must be exemplary. An individual's conduct will be subjected to continuous review.

#### (2) Approval and Testing:

(a) Applicant must be at least twenty five (25) years of age and must have been an NRHA General member in good standing for at least one calendar year immediately preceding application before he/she can be considered for approval.

(b) Prospective Stewards must attend an NRHA Steward School and upon passing the testing requirements as set forth by NRHA those persons will then have their names submitted to the Board of Directors for consideration for Steward Privileges.

(c) Prospective stewards who have at least one year's previous stewarding experience with an NRHA Alliance organization, National Federation or FEI, may be exempt from the membership and/or letters of recommendation requirements and will be handled on a case by case basis.

(d) All licensed NRHA Stewards must submit to re-testing every two (2) years.

### B. DUTIES OF THE SHOW STEWARD INCLUDE BUT ARE NOT LIMITED TO:

(1) Protect the interests of the exhibitors, judges and show management and the welfare of the horses.

(2) To report to the show management and NRHA any offense or violation of the rules and prefer charges against violators if the violation is not properly handled by the show management.

(3) To furnish the NRHA with a complete report as to the conduct of the competition including any offenses or violations of the rules by the competition or any exhibitors within **five (5)** days after the last recognized day of the competition, on the form furnished by the NRHA. If NRHA does not receive the completed report and/or attachments postmarked or electronically submitted within fifteen (15) days of the close of competition the Steward may receive a letter of reprimand upon the first offense, a second offense in the same competition year may result in a fine of \$100 and a third offense in the same competition year may result in automatic revocation of Steward License until said

Steward reapplys and completes the testing requirements for Steward School. If the Steward disputes that the report was not timely filed he/she may appeal in writing to the NRHA within thirty (30) days of receipt of notification letter from the NRHA.

(4) To make routine inspections of the arena and stable areas and to insure that these areas are maintained in a safe manner for the horses, exhibitors and spectators.

(5) To insure that the Show Steward's contact information is made available to spectators during the competition.

(6) The Show Steward should be knowledgeable of accepted reining schooling practices and should take necessary action should he/she witness or be made aware of misconduct or abuse on the show grounds. The Show Steward must report if he/she observes any horse being abused or if there are actions by the contestant detrimental to the best interest of the NRHA; loud profane language, drunkenness or being under the influence of intoxicants; any unsportsmanlike conduct toward judges, show management or other exhibitors; or any other infraction of NRHA rules.

(7) The steward has the right and should ask for the removal of any equipment he or she deems abusive or inhumane. Compliance with the request is mandatory.

(8) Report to the NRHA details of accidents and/or injuries relating to both humans and horses on the official Accident/ Injury Report Form provided by the NRHA. In the event of a fatality the NRHA should be notified as soon as possible no later than the next NRHA business day.

(9) Stewards are required to report no score situations and details of the no score in the official Show Steward Report.

(10) Stewards are required to report any rider who shows without an exhibitor number or uses the incorrect exhibitor number in the official Show Steward Report.

(11) Stewards must retain copies of steward report forms and supporting documentation for a period of one year.

(12) If more than twelve (12) hours per day of stewarding will be required, show management should hire multiple Show Stewards and the Show Steward will be required to report any work over twelve (12) hours to the NRHA.

*See NRHA Policies & Procedures in ReinerSuite for more details.*