

HOW TO TRANSFER AN NRHA COMPETITION LICENSE & OTHER FREQUENTLY ASKED QUESTIONS

Transferring an NRHA competition license is simple; just follow these steps:

- Obtain original license from previous owner.
- Complete the transfer report on the back of the license.
- Submit online in your ReinerSuite portal or mail to NRHA office with appropriate fee.
- If submitted online in ReinerSuite, the transfer is completed within 24-48 hours and a digital license will be available to you immediately upon completion. If sent to NRHA office, the transfer will be completed within 2 weeks of date received.
- If you do not have the original competition license from the previous owner, you can attach a bill of sale or proof of ownership to the license transfer in ReinerSuite which will allow you to transfer the horse.

Frequently asked questions about NRHA competition licenses:

- **How do I complete the transfer online through ReinerSuite?**
 - Please click on the below link to go through the steps of transferring a license through ReinerSuite: <https://vimeo.com/517246553>
- **How long will it take NRHA to process my license?**
 - Members can now create licenses online in their ReinerSuite portal! All you will need is a copy of the registration papers (or four color photos if the horse is grade) and you can either complete a previously nominated horse's license or create a whole new one for a horse that is not nominated. If completed in ReinerSuite, NRHA will proof and complete this license in 24-48 hours.
 - PLEASE NOTE: When completing a new license online, check to see if that horse was nominated previously. To do this, search under the dam and foaling year. If a pending nomination comes up that matches your horse's foal date, sex, sire, and dam, please complete the license on that nomination-do not create a new license. If you know your horse to be nominated however cannot seem to find it, please contact the NRHA office to locate the pending number for you!
 - If you choose to mail your paperwork into the NRHA office, NRHA will process your license no later than 2 weeks after the received date. Missing or incomplete information will delay this process. If it takes NRHA longer than 2 weeks to process properly submitted paperwork, then the office will send a free confirmation of the license.
- **Can a transfer/license application be submitted at a show?**
 - Yes, paperwork can be submitted at any NRHA approved show. The Show Secretary will submit the paperwork to NRHA with the show results.
 - Be sure to get a temporary competition license from the Show Secretary as you will need this if you go to another show prior to NRHA receiving and processing your paperwork.
- **Does the owner have to be an NRHA member?**
 - Yes. If the owner does not hold a current membership, an application should be submitted with the transfer.
- **If owned jointly, do both members have to have a membership?**
 - If the owners are immediate family as defined in the NRHA Handbook, then the horse can be licensed in any owners' name. If the owners are not immediate family, then all the owners must have a membership.

- **If the horse is registered under a ranch/business name, can the individual ranch/business owner license the horse under their individual NRHA membership?**
 - No, the ownership on the NRHA competition license and breed registration papers must match. In cases where a ranch/business is listed as the owner, then that entity must also have a membership. The exception would be in cases where the ranch is owned solely by an individual whose name appears on the breed papers along with the ranch name (i.e. Ranch ABC and/or John Doe).
- **What if I want to change my horse's name?**
 - The horse cannot have competed in any NRHA show or have been listed as the sire or dam on an offspring's competition license or nomination. Also, the horse's name must first be changed through the breed registration association. Then, a copy of the updated breed papers, the original license, Name Change form, and the appropriate fee can be submitted the NRHA. You can also complete this process in your ReinerSuite portal.
- **My horse is now a gelding, how do I get my license updated?**
 - Please notify NRHA with a gelding statement and this will be updated for you in your ReinerSuite portal on the horse's digital license, which you can then provide to the secretary at any events the horse will be competing at.
 - If you are already at an NRHA event, you can submit a gelding statement to the NRHA Show Secretary to provide with the results when submitted.
- **I lost my NRHA Competition License, how do I get a new one?**
 - You may access digital licenses for all your horses in your ReinerSuite portal at any time free of charge.
 - If you would like a physical copy, you can request a duplicate license through ReinerSuite or by submitting an affidavit to the NRHA office.
- **My name has changed; do I need a new license?**
 - Not necessarily, our database will show your updated name on the horse's information and your membership number will not change. Just be sure to let the show secretaries know about your name change so they can update their records.
- The digital license in your ReinerSuite portal will automatically update with your name change once it is recorded, and these licenses can be accessed at any time free of charge. If you would like an updated physical license, you can request one through your ReinerSuite portal. Please note there is a re-print fee.
- **In licensing and transferring a horse, what are acceptable proofs of purchases that I can submit that show I am the owner?**
 - Canceled check (front and back, copy acceptable)
 - Please black-out bank account number and routing information
 - Cash receipt and/or bill of sale
 - Related breed registration papers and/or transfer documentation
 - Insurance documentation if horse is insured
 - Any other documentation which may support ownership

View the Membership FAQ for Frequently Asked Questions about NRHA Memberships